

# How To Activate Your Listings For Showing Assist

ShowingTime's online showing appointment scheduling tool can be activated for your listings from Stratus MLS.

Individual listings can be activated, an agent's listings can be activated, or an entire office's listings can be activated from the Add/Edit tab in Stratus MLS.

In Stratus MLS, click the 'Add/Edit' tab, then select 'Configure/Modify ShowingTime' from the menu on the left.

Turn ON showing requests and verify or change who will receive showing notifications by e-mail.

Block out hours not available for showings - done on individual listings - and preview the calendar.

